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6 October 1982

MEMORANDUM FOR: Director of Logistics

THROUGH: Deputy Director for Science and Technology

 FROM:   
 Director, Foreign Broadcast Information Service

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SUBJECT: FBIS Space Requirements 

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1. FBIS has reviewed its space needs in light of the office's budgeting for FY 1983, FY 1984, and the out-years. There is an urgent need to accommodate additional personnel and equipment provided for in the CIAP with the least degree of disruption to operations. The need arises from a significant increase in positions and the addition of equipment associated with automation.

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2. We estimate our requirements at between 7,000 and 9,000 square feet beyond our present holdings. The most desirable options:

a. An additional floor in Key Building. This would give us 9,700 square feet and keep our major operational elements together.

b. An additional 7,400 square feet minimum in a nearby building in Rosslyn. (We would move one Operations Group division and one Production Group division to this space, which should be contiguous.)

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3. The above assumes that FBIS is still projected for the new building in the Headquarters area, as our ultimate objective should be to keep all major FBIS Headquarters components together. We can keep JPRS on Glebe Road because of its interface with the public.

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